



### Trip and High-Risk Activity Application

The *Trip and High-Risk Activity Application* is required for any of the following:

- High-risk activities (refer to Safety Activity Checkpoints)
- Day trips more than three hours from normal meeting location
- Extended trips (lasting more than three days)
- Day trips outside of Council jurisdiction
- Overnight trips/activities
- Camping
- Overnight backyard camping
- Out-of-state trips
- Trips involving air travel

Troop Leaders are required to collect *Annual Permission Forms* and *Health History Forms* for each girl attending any trip or activity. These forms must be carried by the Troop Leader at all times. All adult chaperones must be registered and complete the background screening process.

#### Additional Document Requirements:

- Each required section of the application must be fully completed
- The *Trip and High-Risk Activity Application* must be submitted 30 days prior to date of activity
- A complete roster of participants, including girls and adults, must be submitted with the application
- If the Troop is carpooling, the *Driver's List* must be completed on the application
- Extended trips require a trip itinerary with dates, times and places

#### Training Requirements:

Responsibilities can be shared within a Troop; however, the appropriately trained adult is required to be present at all times throughout the activity or trip. Trip Planning Training is required prior to all Troop trips. Outdoor Training is required prior to taking a group of girls on any overnight outdoor experience or participating in any open flame outdoor cooking activities with girls.

#### A First Aider (Level 1) is required when:

- Stated in Safety Activity Checkpoints
- Emergency responses may be more than 15 minutes away
- Performing strenuous activities or activities that have potential for injury

#### Transportation:

Each driver must:

- Be at least 21 years old, a registered Girl Scout adult, and have completed the Council background screening process
- Have a good driving record, a valid license, and a registered and insured vehicle
- Complete the Transportation section on the *Trip and High-Risk Activity Application*

Complete and return to [customer care@girlscoutscs.org](mailto:customer care@girlscoutscs.org)